

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**July 19, 2010**

Chairman Hultquist called the meeting to order at 6:00 PM. Supervisors present included John Koepke, Brian Wiemer, Janis Husak, and John Roelandts. Also present included Administrator/Planner Herrmann, Attorney Chapman, Clerk/Treasurer Lesser, Highway Superintendent Salzman, Lieutenant Paar, David Wagner of Ehlers and Associates, and 19 Town residents.

Those present stood to recite the Pledge of Allegiance.

Supervisor Roelandts made a motion to approve the minutes from the June 21, 2010 Town Board Meeting and June 29, 2010 Special Town Board Meeting. Supervisor Wiemer seconded the motion. Motion carried unanimously.

**Correspondence:** None

**Comments from the Floor on Agenda items or any other items:** Richard Garvey of NW Ashippun Shores Drive handed out some documentation pertaining to the PACE program. Mr. Garvey explained that he attended a meeting along with Supervisor Koepke and Administrator/Planner Herrmann to learn more about the program and how it helps preserve farmland. Mr. Garvey requested that the Board consider the PACE ordinance to help preserve the farmland in the town.

**OLD BUSINESS:**

1. **Consider and Act on Resolution for Refinancing Bonds for Utility District No. 1 into General Obligation Promissory Note:** David Wagner explained to the Board that there were four bidders for the Bond, with Baird & Co bringing in the winning bid with an interest rate of 2.41%. The original bond issue amount was \$960,000, due to the low interest rate and the exceptional bond rating, the town received a premium savings, and the new bond amount is \$930,000 for 19 years. The Town rating is Aa3 which is the second best bond rating a business or municipality can obtain from Moody's. A year ago, when the town did the last bond issuance the rate was A1, so there was a great improvement in the financial standing of the town in just the past year. Chairman Hultquist asked if any Board member had any questions pertaining to the bond issuance, after receiving no comments Chairman Hultquist asked for a motion to approve the resolution to approve sale of the bond. Supervisor Husak made a motion to approve the resolution issuing a \$930,000 general obligation promissory note that refinances a sanitary sewer bond. Supervisor Wiemer seconded the motion. Chairman Hultquist called for a roll call vote:  
Supervisor Koepke: Aye  
Supervisor Wiemer: Aye  
Chairman Hultquist: Aye  
Supervisor Husak: Aye  
Supervisor Roelandts: Aye      Motion carried unanimously.

**NEW BUSINESS:**

1. **Consider and Act on Establishing a PACE Ordinance:** Administrator/Planner Herrmann stated that the Plan Commission had discussed this ordinance and has recommended that the Town Board look into possibly creating and adopting the PACE ordinance. Administrator/Planner Herrmann stated that he is looking for guidance from the Board as to what should be done, does the Board want him to research the ordinance or the Town Attorney. Supervisor Koepke made a motion to approve Town Attorney Chapman to work with Administrator/Planner Herrmann on creating the PACE ordinance. Supervisor Husak seconded the motion. Motion carried unanimously.
2. **Consider and Act on Final Billing for Westshore Development:** Administrator/Planner Herrmann discussed the spreadsheet detailing the bills for Lake Drive LLC and the Westshore Development. Todd Wozniak of Lake Drive LLC is questioning two charges, one is for \$19,685.32 and the other is for \$773.69. The total outstanding amount is \$27,249.55. Supervisor Koepke asked for clarification of the two figures in question, Administrator/Planner Herrmann stated that Yaggy Colby responded to calls from residents of the Westshore subdivision that were not related to the development, and Todd Wozniak does not think that this is his issue. Supervisor Wiemer made a motion to split the cost of \$20,459.01 with Lake Drive LLC-Todd Wozniak of Westshore Development. Supervisor Husak seconded the motion. Supervisor Koepke asked when does it become the responsibility of the property owner, where does the Town draw the line? Supervisor Roelandts stated that there were a lot of mistakes, and none of it was the Town's fault, why is the Town paying for someone else's problems. Chairman Hultquist asked for a vote on the motion before the Board. Supervisor's Koepke, Husak, Wiemer, and Chairman Hultquist voted in favor of the motion. Supervisor Roelandts voted against the motion. Motion carried with a 4 to 1 vote.
3. **Consider and Act on Bids for 2010 Seal Coating – Town Roads:** Attorney Chapman read the resolution indicating that Scott's construction was the low bidder for seal coating at a cost of \$45,000. Supervisor Koepke made a motion to approve the resolution awarding Scott's Construction the seal coating bid. Supervisor Wiemer seconded the motion. Motion carried unanimously.
4. **Consider and Act on Blackhawk Area Sanitary District (BASD) requests to Partner with the Town of Oconomowoc on Increased Sewage Charges:** Administrator/Planner Herrmann stated that the City did increase the sewer fee in 2010, but the City has not raised it in a few years. The Town increased the fees each year according to rate survey done by Ruckert & Mielke at a rate of 4% each year. The City finally has caught up with the Town in regards to the increases. It was asked if Blackhawk has been raising their fees each year to accommodate the Cities

fees. No one had an indication as to how Blackhawk Sanitary District billed their fees. There was no representation from Blackhawk Sanitary District present to pose the questions to. Supervisor Husak stated that the Board should meet with the Blackhawk Sanitary District members to discuss the issues. Chairman Hultquist tabled the item until a future date as members of Blackhawk Sanitary District can attend a meeting to discuss the issues.

5. **Discussion on Potential Sewer to New Town Residents from the Town of Summit:** Administrator/Planner Herrmann stated that as of July 1<sup>st</sup> the Town officially took over the 25 properties from the Town of Summit. Herrmann stated that he has been receiving calls as to when the residents will be hooking up to the sanitary sewer system. There will be 25 properties added to the district, but there will be 28 REC's available. Herrmann stated that this winter there could be work completed on the engineering and by next year construction could begin. First the Town will need to find a sewer attorney, as Tim Garrity has indicated he has retired. The consensus of the Board was to look for the attorney and proceed with the project.
6. **Consider and Act on NR 208 Compliance Maintenance Report Resolution:** Administrator/Planner Herrmann stated that this is an annual resolution that needs to be submitted to the Wisconsin Department of Natural Resources for the sanitary sewer system. Supervisor Roelandts made a motion to approve the CMAR resolution. Supervisor Husak seconded the motion. Motion carried unanimously.
7. **Consider and Act on Special Event for St. Joan of Arc Parish Festival at Okauchee Lions Park - August 13 & 14, 2010:** Supervisor Wiemer made a motion to approve special event application for St. Joan of Arc Parish Festival. Supervisor Roelandts seconded the motion. Motion carried unanimously.
8. **Consider and Act on Special Event for Tom & Di's Rustic Inn – Giving for Gavin – July 31, 2010:** Supervisor Husak made a motion to approve Tom & Di's special event application. Supervisor Wiemer seconded the motion. Motion carried unanimously.
9. **Consider and Act on Special Event for Randy's Waterline – 2<sup>nd</sup> Annual Grand Opening Celebration – July 17, 2010:** Supervisor Husak made a motion to approve special event application for Randy's Waterline. Supervisor Koepke seconded the motion. Motion carried unanimously.
10. **Consider and Act on Special Event - Harpo's Heroes 2<sup>nd</sup> Annual Softball Tourney (ALS Benefit) at Okauchee Lions Park – July 30<sup>th</sup> and 31<sup>st</sup> 8 AM to 10 PM:** Supervisor Husak made a motion to approve special event license application for Harpo's Heroes 2<sup>nd</sup> annual softball tourney. Supervisor Roelandts seconded the motion. Motion carried unanimously.
11. **Consider and Act on Special Event for Kenny's Gin Mill – Customer Appreciation Poker Run – August 21, 2010 11 AM to 11 PM:** Supervisor Husak made a motion to approve special event license application for Kenny's Gin Mill. Supervisor Koepke seconded the motion. Motion carried unanimously.
12. **Consider and Act on Warrick Bell's Request For Wakesurfing marathon:** Supervisor Wiemer made a motion to deny Warrick Bell permission to attempt to wake surf for 24 hours on Okauchee Lake to obtain the record in the Guinness Book of World Records. Supervisor Husak seconded the motion. There was concern for the extra patrol that would be needed and the cost associated with it, unless he would be willing to pay the cost of the patrol. It was noted that there is no date included in the application. Motion carried unanimously.
13. **Consider and Act on Easement from Ben & Julie Quinette for Road O:** Supervisor Roelandts made a motion to approve the easement agreement between the Town of Oconomowoc and Barnard and Julia Quinette. Supervisor Husak seconded the motion. Motion carried unanimously.
14. **Consider and Act on Embroidered Logo Sample for Apparel to be Available to Town Officials/Employees:** This item was tabled due to some minor adjustments to the design.
15. **Chairman Hultquist:** Nothing
16. **Supervisor Reports**
  - a. **John Koepke:** Chairman Hultquist and myself met with mayor Dailey and the REC's and a border agreement, this was the second meeting. The Town expressed the need for the REC's in downtown Okauchee, and the Mayor showed general concern, and even applauded the accomplishments of the downtown Okauchee. John Koepke also notified the Board that there will be an appreciation dinner held on July 26<sup>th</sup> at 6:30 pm at the Mapleton Community Center for the Town Board and Plan Commission for their part in the AEA designation.
  - b. **Brian Wiemer:** Nothing
  - c. **Janis Husak:** The annual Okauchee Lake Management meeting will be held on August 9<sup>th</sup> at 7 PM incase anyone would want to attend.
  - d. **John Roelandts:** Nothing
17. **Attorney Chapman:** Nothing
18. **Highway Superintendent Salzman:** Excused
19. **Police Chief Wallis:** Nothing
20. **Administrator/Planner Herrmann:** The final billing invoice was settled with Ruckert & Mielke at the lowest offer of \$40,000, and the Town received all the requested information.
21. **Clerk/Treasurer Lesser**
  - a. **Consider and Act on Renewal Operator License Applications for Julie Oschmann, Holly Nieuwenhuis, Lisa McClary, Laura Lynn McAdam, Robin Thompson, Paula Johnson, Jessica Peterson, and Tom Voell:** Supervisor Husak made a motion to approve renewal operator license applications as submitted. Supervisor Roelandts seconded the motion. Motion carried unanimously.
  - b. **Consider and Act on New Operator License Applications for Kerry Van Ripper, Bernice Dunne, Morgan Johnson, Adam Kuehn, Joshua Johnson, and Jacqueline Brault:** Supervisor Husak made a motion to approve new applications for operator licenses except Adam Kuehn due to the lack of a completed application per Chief Wallis. Supervisor Wiemer seconded the motion. Motion carried unanimously.
  - c. **Consider and Act on Remote Deposit Capture System for Clerk's Office:** Clerk/Treasurer Lesser stated that after talking with First Financial Banking Centre they will allow the Town to pay the \$50 monthly fee for the remote deposit capture machine and deduct those monthly payments from the final payoff in January of

2011. Supervisor Roelandts made a motion to approve the purchase as presented by the Clerk/Treasurer. Supervisor Husak seconded the motion. Motion carried unanimously.

- 22. Approve Vouchers and Checks:** Supervisor Wiemer made motion to approve vouchers and checks subject to Administrator/Planner Herrmann's approval. Supervisor Koekpe seconded the motion. Motion carried unanimously.
- 23. Adjourn:** Supervisor Roelandts made a motion to adjourn at 7:09 PM. Supervisor Husak seconded the motion. Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser, WCMC  
Town Clerk/Treasurer